



Native American Rehabilitation Association

Over 250 employees providing culturally responsive services in nine locations | 1776 S. W. Madison Street, Portland, OR | 503-224-1044

NARA's Hiring: Cook

You love the art and health-science of cooking. Bring your cooking talents to prepare delicious meals. Your work can nourish physical bodies and build a sense of community with shared meals.

The Native American Rehabilitation Association (NARA) has an immediate need for a full-time Cook for our Residential Treatment Center (for adults) 13 miles northwest of downtown Portland. Please note that reliable transportation is required as there is limited, if any, public transportation to this location on St. Helens Highway, also known as Highway 30.

The primary responsibility is food preparation for up to 70 clients at NARA's inpatient treatment center. You would prepare scheduled meals, assist in serving (cafeteria style), help ensure kitchen meets cleanliness guidelines, and assist in maintaining inventory.

To apply: Send cover letter, resume, salary requirements, and how you learned about this job to jobs@naranorthwest.org or fax 503-224-4494.

To qualify

- At least one year's experience cooking for residential facility, school, or hospital
- Current food handler's card, knowledge of meal preparation and menu-planning
- Ability to move up to 50 pounds and remain stationary for extensive periods of time
- Demonstrated empathy for residents in treatment for chemical dependency
- Abilities: (1) maintain professional boundaries with all, (2) work collaboratively with all and treat everyone with dignity at all times, (3) pass pre-employment criminal background investigation, (4) pass check by Oregon Division of Driver and Motor Vehicles and (5) pass pre-employment or for-cause drug tests
- Experience working within Native American/Alaska Native community, a plus

Sobriety: NARA requires sobriety of all its employees with minimum of two years sobriety/clean time for those in recovery. All potential hires are required to pass a pre-employment (post-offer) drug-screen and criminal-background check. Our agency is fully committed to supporting sobriety and – as such – all new hires must agree to model (1) non-drinking

behavior, (2) no illicit-drug use and (3) no prescription-drug abuse.

Mission: NARA provides culturally appropriate education, physical- and mental- health services and treatment for substance use disorders to American Indians, Alaska Natives and others in need. Serving the Portland metropolitan area and

vicinity, NARA operates a residential family-treatment center, an outpatient treatment center, a child and family services center, a primarily healthcare clinic, several adult and mental health locations, a wellness center, and transitional housing for Native women and children. With over 250 diverse employees, NARA is an Indian-owned, Indian-operated, non-profit organization and a Treatment Center certified by White Bison.

Benefits: NARA offers employees a generous benefits-package that includes: (A) insurance: medical, dental, vision, prescription, life, accidental death and dismemberment, short- and long-term disability, (B) separate vacation and sick-day accruals increasing with years of service, (C) 12 holidays including your birthday, (D) flexible spending account, (E) employer-matched 401(k) program, and (F) employee assistance program. Benefits are pro-rated for employees who work an average of 20 or more hours per week.

Equal Opportunity: Equal-Opportunity and Affirmative-Action Employer | Veterans/People with Disabilities/ Race/ Ethnicity/ Gender/ Age/ any protected class: Within scope of Indian Preference, all candidates receive equal consideration. Preference in hiring is given to qualified Native Americans in accordance with Indian Preference (Title 25, US CODE, Sections 472 & 473).

Background: Since NARA's beginning in 1970, traditional Indian cultures have been an integral part of NARA's services. This commitment has attracted individuals from over 255 tribes to NARA's facilities! NARA's Cultural Director trains and consults staff on cultural competence and provides cultural programming for all clients. NARA also integrates several White Bison curricula including The Medicine Wheel and 12 Steps, Mending Broken Hearts and Understanding the Purpose of Life.

***Cut and paste links (below)
into browser, if needed.***

Portland's Native-American Community

- Travel Portland | Native American Portland | <https://www.travelportland.com/collection/native-american-portland/>
- Metro | "The Roots of Portland's Native American Community" | <https://www.oregonmetro.gov/news/roots-portlands-native-american-community>
- "The Native American Community in Multnomah County" [where Portland is located] | <https://www.portlandoregon.gov/oni/article/505489>
- Multnomah County Library | "Oregon Native American Tribes" | <https://multcolib.org/blog/20160819/oregon-native-americanindian-tribes>
- Portland Indian Leaders Roundtable [See Facebook page for current events.] | <http://www.portlandindianleadersroundtable.org/contributing-organizations.php>
- Portland Public Schools | Indian [and Native Hawaiian] Education Program | <https://www.pps.net/indian-education>

Portland

- City of Portland | www.portlandoregon.gov
- Travel Portland | www.travelportland.com
- Greater Portland | www.greaterportlandinc.com

We are mission-driven and spirit-led.
Visit our website: www.naranorthwest.org.