



Native American Rehabilitation Association

Over 250 employees providing culturally responsive services in nine locations
1776 S. W. Madison Street, Portland, OR | 503-224-1044

NARA's Hiring: Zero Suicide Project Manager

Your skill-set includes starting a project from scratch. You love leading a diverse team whose efforts aim to save lives. You have a master's and two years experience in similar role. Apply today to launch and lead a new program to prevent suicide. If you also have an Oregon State License in Psychology or Social Work and experience in research evaluation, grant-development or granting-writing, that's a plus.

How to apply: Send cover letter, resume, salary requirements, and how you learned about this job opening to Julie at jobs@naranorthwest.org or fax 503-224-4494.

See full job descriptions (below) plus information on compensation, background, and links to local Native community.

Suicide Prevention

The Project Manager will develop, implement, and manage the Zero Suicide program. Responsibilities focus on supervision and coordination of designated staff, including case managers, behavioral health consultants, administrative reports and research evaluators, as well as significant coordination with care providers and internal technical teams to modify our systems towards this goal. Project Manager will also coordinate with grant managers of Substance Abuse and Mental Health Services Administration (SAMHSA).

The Zero Suicide Program is a system-transformation effort to establish new policies, procedures, and protocols with the aspirational goal of having zero suicides within the NARA patient community. The program will involve the behavioral health, prevention, and primary care in a coordinated effort towards a universal screening, tracking, and outreach to those persons suffering from suicidal thoughts and behaviors.

Responsibilities

- Implement goals and objectives according to grants and/or contracts.
- Build and maintain a positive working team with coordination with internal and external suicide prevention and treatment communities.
- Supervise the day to day activities of the Zero Suicide grant staff. Provide supervision and problem solving support
- Monitor and oversees compliance with budget for the grant. Monitor expenses within grant parameters, consult with finance regarding ongoing needs and uses of financial assets.
- Oversee the work of consultants and contractors.
- Build infrastructure for a universal suicide screening and monitoring system.
- Lead regular meetings regarding the development of the Zero Suicide system.
- Participate in NARA-wide meetings, provider staff meetings, and prevention meetings as required or needed.
- Prepare quarterly and annual reports as required by funding sources and in conjunction with grants and contracts personnel.
- Attend and represent NARA at required contractor meetings and other meetings as assigned.
- Perform other duties as assigned in order to meet NARA's mission.

We are mission-driven and spirit-led.

Check out our website:

www.naranorthwest.org.

Minimum Qualifications

- Master’s degree and two years of experience performing similar duties to the above
- Demonstrated ability to work collaboratively with others in order to achieve meaningful results
- Experience: (1) sobriety: minimum of two years sobriety/clean time if in recovery from chemical dependency, (2) work within Native American/Alaska Native community, a plus
- Abilities: (1) present ideas, transmit information, and/or convey concepts to individuals or groups of people of varying educational, cultural, and experiential levels, (2) maintain professional boundaries with clients, community, and staff members, (3) work collaboratively with clients, NARA staff, team members and treat everyone with respect and dignity at all times, (4) pass pre-employment criminal background investigation, (5) pass check by Oregon Division of Driver and Motor Vehicles and (6) pass pre-employment or for-cause drug tests

Knowledge Required

- Knowledge of nine federally recognized tribes in Oregon and local Native American population through work experience, academic background, and/or training
- Knowledge of traditional spiritual and cultural beliefs
- Knowledge of how to provide services that are culturally appropriate
- Knowledge of best practices in suicide treatment and prevention
- Knowledge of field of chemical dependency

Preferred Qualifications

- Oregon State License in Psychology or Social Work
- Research evaluation, grant-development or grant-writing experience

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Mission: NARA provides culturally appropriate education, physical- and mental- health services and treatment for substance use disorders to American Indians, Alaska Natives and others in need. Serving the Portland metropolitan area and vicinity, NARA operates a residential family-treatment center, an outpatient treatment center, a child and family services center, a primarily healthcare clinic, several adult and mental health locations, a wellness center, and transitional housing for Native women and children. With over 250 diverse employees, NARA is an Indian-owned, Indian-operated, non-profit organization and a Treatment Center certified by White Bison.

Sobriety: NARA requires sobriety of all its employees with minimum of two years sobriety/clean time for those in recovery. All potential hires are required to pass a pre-employment (post-offer) drug-screen and criminal-background check. Our agency is fully committed to supporting sobriety and – as such – all new hires must agree to model (1) non-drinking behavior, (2) no illicit-drug use and (3) no prescription-drug abuse.

Compensation: NARA offers employees a generous benefits-package that includes: (A) insurance: medical, dental, vision, prescription, life, accidental death and dismemberment, short- and long-term disability, (B) separate vacation and sick-day accruals increasing with years of service, (C) 12 holidays including your birthday, (D) flexible spending account, (E) employer-matched 401(k) program, and (F) employee assistance program. Benefits are pro-rated for employees who work an average of 20 or more hours per week.

Equal Opportunity: Equal-Opportunity and Affirmative-Action Employer | Veterans/People with Disabilities/ Race/ Ethnicity/ Gender/ Age/ any protected class: Within scope of Indian Preference, all candidates receive equal consideration. Preference in hiring is given to qualified Native Americans in accordance with Indian Preference (Title 25, US CODE, Sections 472 & 473).

Background: Since NARA’s beginning in 1970, traditional Indian cultures have been an integral part of NARA’s services. This commitment has attracted individuals from over 255 tribes to NARA’s facilities! NARA’s Cultural Director trains and consults staff on cultural competence and provides cultural programming for all clients. NARA also integrates several White Bison curricula including The Medicine Wheel and 12 Steps, Mending Broken Hearts and Understanding the Purpose of Life.

Portland's Native-American Community

- Travel Portland | Native American Portland | <https://www.travelportland.com/collection/native-american-portland/>
- Metro | “The Roots of Portland’s Native American Community” | <https://www.oregonmetro.gov/news/roots-portlands-native-american-community>
- "The Native American Community in Multnomah County" [where Portland is located] | <https://www.portlandoregon.gov/oni/article/505489>
- Multnomah County Library | “Oregon Native American Tribes” | <https://multcolib.org/blog/20160819/oregon-native-americanindian-tribes>
- Portland Indian Leaders Roundtable [See Facebook page for current events.] | <http://www.portlandindianleadersroundtable.org/contributing-organizations.php>
- Portland Public Schools | Indian [and Native Hawaiian] Education Program | <https://www.pps.net/indian-education>

Portland

- City of Portland | www.portlandoregon.gov
- Travel Portland | www.travelportland.com
- Greater Portland | www.greaterportlandinc.com